



PROVIDENCE HALL

A Classical and Christ-centered Education

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(405) 478-2077

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ADMISSIONS PROCEDURES

Providence Hall uses admissions procedures that resemble the application process used in many other private schools and colleges. These procedures allow the school to identify and admit students from families who have clearly expressed convictions that are similar to Providence Hall's regarding the education of children. Therefore, student admission is necessarily a highly selective process.

The selection and makeup of the school's student body is second only to staff selection in the impact it has upon the school's mission. The family atmosphere Providence Hall seeks to foster is due in great measure to the similarity in biblical convictions and principles taught and lived out in many of the homes of our students. As the Lord blesses us with growth and change, we want to do all we can to maintain and build up that atmosphere.

The basic process for new applicants is as follows:

January 1 through May 1 of each year:

- ❑ New applications and school handbooks will be dispersed, and completed applications will be collected.
- ❑ Interviews, school visits, and requisite documentation related to each new student will be evaluated as received.
- ❑ Notification of acceptance or denial will be mailed to each applicant within 30 days of acceptance or as soon as possible. Accepted applicants will receive all appropriate information for preparing for school, including financial arrangements.

After May 1: Applications will be considered as they are received and as space permits.

A student's academic achievements will be considered in the application process, but only for grade placement, not as the primary determinant for acceptance. Again, we are seeking to enroll those students who, because of their own families' priorities, will most benefit from what Providence Hall can offer them.

Office Use Only
1. Date Appl. Rec'd _____
2. Registration Fee Received _____
3. Interview Date _____
4. Entrance test taken _____
5. Accepted _____ Denied _____

APPLICATION

Date _____ (Please complete separate form for each additional child)

Name of Student _____ Sex: M / F D.O.B. ___/___/___ Grade Entering _____

Home Address _____

City/State/ZIP _____ Home Phone _____

Student lives with: Both parents Father Mother Other legal guardian _____

Father's (or legal guardian's) Name _____ Business Phone _____

Place of employment _____ Position _____

E-Mail address (if any) _____

Mother's Name _____ Business Phone _____

Place of employment _____ Position _____

E-Mail address (if any) _____

1. Do you agree to have your child taught in accordance with the attached Statement of Faith? **Y / N**
Are there any points in it that are inconsistent with your convictions? **Y / N**
If so, please explain. _____

2. Have you read the school handbook (elementary and/or secondary)? **Y / N**
Are there any points of philosophy or school policy that are inconsistent with your goals for your family? **Y / N**
If so, please explain. _____

3. How did you hear about Providence Hall? _____

4. Why do you want your child to attend Providence Hall? _____

5. How do you think the parents should participate in the education of their children? _____

6. Is either parent, step-parent, or guardian opposed to a Christian education? **Y / N**
If so, please explain. _____

7. Family's Church: _____
Pastor _____ Pastor's Phone _____
8. Providence Hall is greatly helped by parents who regularly and enthusiastically serve as volunteers. Do you have skills that could be of assistance? _____
9. Please list the school last attended or presently attending.
School name _____ Phone _____
Teacher's name _____
Address: City/State/Zip _____
10. Providence Hall is not staffed to handle students with severe learning disabilities or those who have trouble behaviorally. For your child's best interest, please be candid when you answer the following questions. Further elaboration on your answers may take place during an interview.
- a. Has the student ever been referred for testing or placed in a special program? **Y / N**
 - b. Has the student received any other special help or tutoring? **Y / N**
 - c. Has the student ever repeated a grade for any reason? **Y / N** If so, which grade? _____
 - d. Has the student received any special honors or awards for scholastic achievements? **Y / N**
 - e. Has the student ever been suspended or expelled by a previous school? **Y / N**
 - f. Has the student ever seen a counselor/doctor/psychiatrist for any type of social, behavioral, or mental problems? **Y / N** If so, briefly state the nature of the problem: _____

 - g. Has the student ever been examined or treated by a counselor/doctor/psychiatrist for hyperactivity or attention deficit disorder (ADD or ADHD)? **Y / N**
 - h. Do you suspect or have you been told that your child might be dyslexic? **Y / N**
 - i. Has the student ever been involved in legal problems or been arrested? **Y / N**
11. Do you know families whose children attend Providence Hall? **Y / N**
If so, please list some names here: _____
12. TO MAKE THIS APPLICATION COMPLETE, PLEASE INCLUDE THE FOLLOWING:
- A \$150 non-refundable application fee per student
 - A copy of the most recent achievement test scores
 - Report cards from the most recent quarter and the previous year
13. _ After the school receives the completed application and other required materials, we will contact you to arrange an interview and schedule entrance testing.

14. _ PARENTAL SIGNATURE

I certify that this application is correct. I understand my financial commitment and the dates payments are due, and I agree to faithfully meet my obligations to the school. I have read Providence Hall's guidelines and policies in the appropriate handbook(s), and I understand and agree to uphold them.

Date _____ Parent or Guardian _____

Providence Hall, Inc. has a non-discrimination policy as to students and therefore does not discriminate against applicants and students on the basis of race, color, and national or ethnic origin.



Supplemental Admissions Questionnaire

(An “open book” questionnaire; our answers are in the back.)

Names of Parents: _____

1. Would you be willing to volunteer in any of the following areas?
 fine arts fundraising secretarial sports classroom aide building maintenance subbing
 other _____ How? _____
2. Do you support the following aspects of the curriculum and school policies?
Please circle: Y=Yes N=No Q=Qualified Answer
 - a. Discipline Policy Y-N-Q
 - b. Required outside reading Y-N-Q
 - c. Latin Y-N-Q
 - d. Dress Code Y-N-Q
 - e. Scripture memorization (elementary) Y-N-Q
 - f. Frequent memorization (elementary) Y-N-Q
 - g. Learning Disability Policy Y-N-Q
 - h. Applied classical education philosophy Y-N-QQualifications: _____
3. If a conflict arises between you (or your child) and the classroom teacher, an administrator, or the school board, in your attempt to resolve it, at what point, if any, would you call or write to other parents? _____

4. Which virtues would you most like your child to exhibit? _____

5. With regard to your child’s personal priorities, which is more important: high achievement (grades, leading roles, rebounds) or doing one’s best? _____
6. If you find that your child is sinking academically, how would you respond? _____

7. How much time for homework is acceptable in your family? _____

Providence Hall Application for Admission

8. Should a grade of "C" be a cause for pride and praise if a student is working to the best of his or her potential? Yes _____ No _____ Why or why not? _____

9. Would you expect a teacher in a class of 23 students to spend 25% of his or her effort on one child with academic, behavioral, or emotional problems if that child were yours?___ If it were not yours?__
10. How do you promote spiritual values in your home? _____

Signatures of adults bearing responsibility for these applicants:

Signature_____ Date_____

Signature_____ Date_____

ANSWER KEY

Supplemental Admissions Questionnaire

Why are we giving you an “open book” test? It’s similar to a driver’s license examination. You get the questions and answers ahead of time because the goal is not to flunk applicants, but rather to make sure they read and understand the lesson. Every one of these questions has been raised in some form by parents of students involved in classical Christian schools. When you read these answers, which reflect Providence Hall’s philosophy, you may wholeheartedly agree, or you may not agree at all. If you do not agree, then you have three choices of action. First, you can decide not to enroll your child and choose another school more in keeping with your philosophy. Second, you can be honest about your disagreement, but plan to go along with our philosophy of education. Third, you can agree and decide you can always object later. If this is not a school you can appreciate unreservedly (or at least tolerably) and support without major changes, the best course would be to back out gracefully now. The Lord God (Deut. 6:4-9, Eph. 6:4) requires parents to be active leaders in the education of their children, but that responsibility does not include trying to re-shape an entire class or institution to fit your individual preferences. Positive criticism and ideas are always welcome, especially when they are in line with our adopted philosophy. We are eager to answer any questions you may have that will help you make the best decision.

1. A great school needs the active participation of parents. Everyone has skills or knowledge that contribute to advancing our educational mission.
2. You would be surprised how often parents will object to one facet of the curriculum. They may love the reading program, but don’t see why their child has to memorize, or take Latin, or follow the dress code. We are making choices concerning our curriculum, and we think they are good ones. We expect parents to support them. We are constantly seeking to upgrade the curriculum. However, no aspect of the curriculum is optional, and school policies should be willingly obeyed. If your attitude is not supportive, your child will pick it up, and this will be reflected in his or her work and attitude at school.
3. Conflicts should be resolved at the lowest level possible, in accordance with Matthew 18. If you have a problem with a teacher, the principal, a board member, or other parents, you must first meet with the person involved, and if an agreement cannot be reached, both parties should then approach the next level of authority. You should not gossip with other parents about a problem.
4. Answers to this question will vary from family to family and from child to child. But we would like to get an idea of what values are important to your family.
5. Wise parents will not contribute to modern society’s worship of success by paying too much attention to the outward marks of achievement. Our goal is for every student to do his best, to work up to his potential in every area. Not every student can jump seven feet, and not every student can make the honor roll at Providence Hall. All students have their strengths and their weaknesses.
6. One of Providence Hall’s goals is academic excellence. Our curriculum goals demand much effort from every student. Parents of students who must work harder to keep up with the academic demands may well need to limit extracurricular activities and insist on completion of homework on some nights. We do not work academics around our extracurricular activities. Studies come first.
7. We have set certain guidelines for homework within the elementary and secondary programs. We base these guidelines on what we have come to believe are reasonable, necessary amounts for most

students. We also highly value family time and will do all we can to respect it. If your student uses the time given in class to work, normally he should not have an excessive amount of homework.

8. Students transferring in and out of Providence Hall often find that good grades are harder to come by at this school. A grade of “C” may represent average achievement at Providence Hall, but may also represent excellent effort by a given student. That student should not be made to feel inferior by a parent’s expectation for higher marks. If you want uniformly high grades, this may not be the school for you. If you want high achievement, it is.
9. A teacher’s attention is never going to be evenly divided among students, nor is a parent’s among her own children. But there is a point beyond which we are being unfair to the compliant majority. This is a small school with a conservative budget and limited resources, and we simply cannot be all things to all people.
10. There is no right answer here, of course. We want to know what is important to your family.